

- Supervise the movement planning and relevant approval from authorities.
- Facilitate contact and cooperation between the Area Office in Sittwe and other partnership field staff (e.g., M&E trips, financial planning, etc.)
- Ensure coordination between different departments (Programmes, MEAL and Operations) for strategic response.
- Attend, organise or facilitate the meeting as per required

Assessment/ Strategy:

- Participate in strategy development and propose new interventions in function of needs identified in their field of operations. Support in proposal development.
- Compliance with and adherence to MA-UK policies, code of conduct, Safeguarding/PSEA, Anti-fraud, SOPs, guidance, and procedures.
- Promote the rights of beneficiaries in line with Core Humanitarian Standards (CHS).

Partnerships & External relations:

- Identify potential partnerships with national and international NGOs, UN agencies and donors in line with the MA-UK Country Programme Strategy.
- Contribute to the development of MA-UK's Partnership Strategy and programmatic direction and help shape MA-UK's overall response to the protracted crisis in Rakhine State.
- Represent MA-UK in meetings with (prospective and current) partners to promote an accurate understanding of MA-UK's role, work, and impact. Be active and visible among the relevant donor circles

Person Specification		
	Essential / Desirable	Assessment Stage
Qualifications:		
University degree	Essential	Application
Postgraduate degree in international development, experiences emergency responds and humanitarianism, programme management, or equivalent	Desirable	Application
Experience & Knowledge:		
Fluency in English	Essential	Application, Interview
3-5 years of management experience in the Humanitarian sector	Essential	Application, Interview
Knowledge of peace building or social cohesion is preferable	Essential	Application, Interview
Experience implementing Emergency Response, WASH, EiE, Livelihoods, and Social cohesion	Essential	Application, Interview
Understanding of conflict sensitivity areas, humanitarian emergencies and early recovery response design, implementation, and evaluation	Essential	Application, Interview
Experience of successful coordination with different stakeholders e.g., local authorities, INGO/NGOs, UN agencies and institutional donors	Essential	Application, Interview

