



TERMS OF REFERENCE CONSULTANCY SERVICE FOR PROPOSAL WRITER FOR LIFT CALL FOR PROPOSALS (CfP) RAKHINE STATE

POSITION

Consultant(s) for Proposal Writing for LIFT Call for Proposals (CfP), Rakhine State

BACKGROUND

Within Rakhine State, MA-UK has delivered programmes since 2012 in WASH, livelihoods, shelter, education and cash for work sectors, funded by donors including UNOCHA MHF, UNOPS, FCDO's HARP-F and MA-UK HQ. Programmes have supported over 100,000 individuals to date and built community trust and acceptance. These programmes have been delivered from MA-UK offices in Sittwe and Buthidaung. MA-UK has a strong MEAL, Safeguarding, CRFM mechanisms, operation, and financial management systems in place that can provide technical support to all partners where applicable.

PURPOSE AND SCOPE

MA-UK is seeking to hire a consultant to draft and deliver the proposal for UNOPS Call for Proposals under the Livelihoods and Food Security Fund (LIFT) for townships and/or rural areas in Rakhine State. Although exact activities are yet to be determined, MA-UK and a local partner (TBC) will implement an integrated response that is likely to have 1) Agriculture, 2) Livelihoods and 3) WASH components to achieve nutrition and income-generating outcomes. This programme will be approximately 14 months in length (October 2022 – December 2023). The programme's outcomes will specifically target women's economic empowerment and, where possible, women's and children's nutritional feeding.

MA-UK has strong capacity in the outlined technical areas, and is considering which local partner will co-implement activities in a sustainable manner, placing local targeted communities as key stakeholders in this intervention in Rakhine State. This programme will integrate conflict sensitivity principles, starting from the proposal, which will demonstrate a conflict analysis in targeted areas and an awareness of how this programme will interact with local conflict dynamics. The programme will also provide essential health services, build resilience to future climate emergencies and promote sustainable natural resource management.

The consultant will work under the direct supervision of the MA-UK Head of Programmes and in close collaboration with MA-UK and local partner staff. MA-UK's key team members involved in this proposal development process include the Programme Development and Funding Manager, Area Manager, Senior Technical Specialist, Livelihood Team Leader, Partnership Specialist, Engineering team, MEAL Manager and local partners. This will include staff working in programmes, finance and operations. Due to current travel restrictions and time limitations, the consultancy will be remote and, unless the consultant is already based in Rakhine, travel to Rakhine State will not be possible.

The budget required will be a summary budget with a provisional overview of costs at sub-heading level. The draft proposal and UNOPS LIFT guidelines will be shared with the successful candidate, however is comprised of the following sections (including a Theory of Change; logical framework and MEAL plan):

1. Title Page
2. Brief description of intervention focus and rationale. What will it achieve and for whom? Where will it be implemented and with which actors? How will it work? (6 pages)
3. Nature of existing presence and relationships in the area. (1 page)
4. Strategy and approach to working conflict affected areas. (2 pages)