

- Proven experience in monitoring and evaluation of programmes; using of quantitative and qualitative research data collected in support of programme development.
- Proven experience and knowledge of effective budgetary control and grant management.
- Knowledge of Sustainable Development Goals and their relevance.
- Knowledge of SPHERE, CHS and DEC Accountability Framework priorities and other humanitarian/development sector initiatives and standards.

#### Skills & Abilities:

- **Essential:** Strong and well-developed analytical skills coupled with experience of writing quality proposals and reports Strong analytical abilities.
  - Good interpersonal and communication skills and ability to liaise effectively with people at various levels.
  - Good team work skills with the ability to work with different and sometime conflicting agendas.
  - Good organisation, coordination and project management skills.
  - IT literate with knowledge of Microsoft Office applications and the ability to learn and use any software adopted by Muslim Aid.
  - Ability to adapt to changing deadlines and priorities.
  - Ability to work in and with a diverse team.
  - Ability to work under pressure and on own initiative.
  - Willingness to travel at very short notice.
- **Desirable:** Ability to analyse and assess complex situations and develop policies.

#### Commitment

Comply with MA UK policies and practice with respect to Safeguarding, code of conduct, health and safety, equal opportunities and other relevant policies and procedures.

#### HOW TO APPLY

Submit your cover letter and resume/CV to following form:

Application will be accepted until 25 March 2021.

