

## Vacancy Announcement

Ref No: MAUK-VA-001/2021

Post	Area Manager
Department	Program
Location	Sittwe
Salary	3500 USD / Month
Reports to	Country Director
Vacancy Opening Date	11 March 2021
Vacancy Closing Date	25 March 2021
<b>Applications will be considered on receipt and interviews may be conducted prior to the closure date.</b>	

### About MA-UK Myanmar

MA-UK Myanmar is an international non-profit non-governmental organization registered in Myanmar. We have been delivering aid to Myanmar since 2012. Our organization has been providing vital emergency assistance and long-term development projects to thousands of people in dire need of humanitarian assistance through Myanmar each year. Our areas of work include Education, Livelihood, WASH (Water, Sanitation & Hygiene), and Emergency Response.

### Purpose of the position

The purpose of the Area Manager position is to ensure high quality and cost effective programme implementation within Rakhine.

## Duties and Responsibilities

### General Responsibilities:

- Line management for senior project staff and support functions (and Field Coordinators) in Rakhine
- Member of the Senior Management Team (SMT)
- Compliance with and adherence to MA-UK policies, SOP, guidance and procedures
- Provide area specific input on sector strategies, country office strategy and activity plans
- Organize grant opening and closure meetings at area level

