

## Vacancy Announcement

Ref No: MAUK-VA- 031 /2020

Post	Finance Manager (National staff Only)
Location	Yangon
Salary	MMK 2,000,000 to 3,000,000 depending on experiences
Starting Date	As soon as possible
Duration	1 year
Reports to	Head of Operations
Vacancy Opening Date	19 November 2020
Vacancy Closing Date	3 December 2020
Applications will be considered on receipt and interviews may be conducted prior to the closure date.	

### About MA-UK Myanmar

MA-UK Myanmar is an international non-profit non-governmental organization registered in Myanmar. We have been delivering aid to Myanmar since 2012. Our organization has been providing vital emergency assistance and long-term development projects to thousands of people in dire need of humanitarian assistance through Myanmar each year. Our areas of work include Education, Livelihood, WASH (Water, Sanitation & Hygiene), and Emergency Response.

### Purpose of the position

The Finance Manager is responsible for providing financial management, planning, monitoring and reporting of every day financial activities of all country programmes in Myanmar and subsequently provide advice and guidance to senior management on future financial plans and managing grants and contracts within the MA-UK, Myanmar portfolio by coordinating, planning, implementing, and monitoring related activities in the project. The FM is required to actively contribute towards the strategic growth of MA-UK Myanmar ensuring compliance to all relevant Government, Donor and organisational policies, procedures and guidelines, including providing timely and quality financial reports as required both internally and externally. Ensure that an adequate control structure is in place over the utilization of funds. Further, the Finance Manager engages in financial analysis in such areas as forecasting, budgeting, engaging in cost reduction analysis, and reviewing operational performance.