

## Vacancy Announcement

Ref: MAUK-VA-022/2018

Post	<b>Technical Specialist (Gender, SGBV and Protection)</b>
Location	Sittwe
Starting Date	As soon as possible
Duration	One Year Extendable Contract (Probation Period 3 months)
<b>Report to</b>	Country Director
Vacancy Opening Date	Aug 15, 2018
Vacancy Closing Date	Aug 31, 2018

MA-UK is an international non-profit non-governmental organization registered in Myanmar. We have been delivering aid to Myanmar since 2012. Our organization has been providing vital emergency assistance and long-term development projects to thousands of people in dire need of humanitarian assistance throughout Myanmar each year. Our areas of work include Education, Livelihood, WASH (Water, Sanitation & Hygiene), and Emergency Response.

### Purpose of the position

MAUK is a large, busy, multi-functional team based in Myanmar. Supporting on technical aspects of the country programmes, The Technical Specialist will lead the systematic integration of gender, SGBV and protection agenda into strategic, technical and operational processes of MAUK and ensure that all country MA-UK (Myanmar) programmes address and mainstream issues related to gender, SGBV and protection via targeted actions. The Technical Specialist will also assist the Humanitarian Programmes Manager in increasing MAUK's capacity to meet the assistance and protection needs of its beneficiaries.

### Job Description

#### Main Responsibilities

#### Strategy and Planning

- With consultation and support from the team, develop a gender thematic strategy in order to support implementation of quality programmes.
- Lead in developing and adopting a gender policy with internal accountability and reporting mechanisms including promoting a good working atmosphere. Facilitating the institutionalization of gender mainstreaming across the organisation.

### **Technical Support**

- Provide advice and support to the programme teams and managers in the implementation of the key gender components across multiple programmes and intervention.
- Assist the programmes team in the development of concept note which ensures gender integration and protection.
- Identify gaps in capacity and deliver trainings to build staff capacity in gender integration, SGBV, and protection within the respective staff.
- Analyse and ensure the interventions are sensitive to issues of inclusion of displaced population groups.
- Support in updating and sharing with staff recent developments and knowledge tools in the areas of interventions.
- Develop and integrate targeted interventions into all programmes that will help prevent and respond to SGBV.
- Lead the design and implementation of gender analyses and integrate findings into programme design, action plans and MEAL.
- Review humanitarian response strategies, sectoral plans, emergency preparedness and contingency plans ensuring integration of gender, SGBV and protection considerations are identified and addressed.

### **Monitoring and reporting on gender issues**

- Coordinate with the MEAL team to implement developed framework
- Monitor and report on project related gender and protection issues.
- Conduct project visits and support programme evaluations.
- Lead on the development of tools and best practices for gender integration.
- Work with the MEAL team to integrate gender equality and SGBV into MEAL processes including gender equality specific indicators, quality benchmarks and response monitoring and evaluation tools.
- Work with the MEAL team to design and rigorously document learning. Ensure learning is disseminated widely internally and externally.

### **Networking and Coordination**

- Liaise and foster relationships with key national and international stakeholders, key domestic political and civic actors, civil society organizations, international NGOs, UN partners and donors in the region to facilitate and enhance contribution towards the implementation of the gender equality agenda.
- Attend conferences and seminars as directed by the CD and HQ
- Represent MA-UK in relevant working groups and clusters.
- Contribute to research and advocacy initiatives related to gender at both the regional and global level .

### **Knowledge management and knowledge sharing**

- Provide brief updates on the development of gender related issues in Myanmar
- Provide assistance in data collection, compiling lessons learned, establishing indicators to support knowledge sharing.
- Assist in the development of project documents and policy frameworks and research area and gender issues for best practices as directed by the CD.
- Support in writing stories related to programme and project developments as they relate to gender equality issues.

## Other

- Participate in all meetings, committees, forums, projects and assignments as required.
- Maintain and store all records in line with MA-UK document management and IT policies.
- Comply with all policies, procedures, legal and regulatory requirements.
- Champion our values of compassion, empowerment, justice for all and accountability when performing your work.
- Any other duties commensurate with the accountabilities of the post.

## Essential Skills

- Educated to Bachelor's Degree level in a related field of study.
- Postgraduate degree in international Development, humanitarian, programme management or related field of study, or equivalent professional experience.
- Proven experience and knowledge of delivering effective programmes that are sensitive to and mainstream issues such as gender, SGBV and protection.
- Substantial (over 5 years) experience of addressing gender inequality and gender based violence in multiple contexts.
- Experience and knowledge of gender base issues in Southeast Asia.
- Experience of working on emergency and/or disaster preparedness programmes in developing countries.
- Good interpersonal and communication skills and ability to liaise effectively with people at levels
- Excellent command of English (oral and written) is required.

**Application should be sent to [hr@mauk-myanmar.org](mailto:hr@mauk-myanmar.org)  
no later than 17:00PM, **Aug 31, 2018****

**Only shortlisted candidate will be contact, and inability to reply for phone queries.**

Equal Opportunity &  
Diversity Employer